

A-Z OF HEALTH AND SAFETY

Use this poster to help ensure regulations and procedures to prevent accident or injuries in your school are in place.

 <p>ACCIDENT Record events causing injury, illness, or damage</p>	 <p>BUILDING BLOCKS Risk assessment should be the central building block of all planning</p>	 <p>COMMUNICATION Good communication is key to a positive health and safety culture</p>	 <p>DYNAMIC 'Live' risk assessments are an ongoing process</p>	 <p>EASILY AVAILABLE Ensure key documents are understood and accessible to staff</p>	 <p>FIRE Fire safety information must be constantly monitored</p>
 <p>GENERIC Adapt risk assessment to the specific circumstances</p>	 <p>HAZARD Any potential source of harm to health, life or property</p>	 <p>INCIDENT Property damage may result, but no severe injuries</p>	 <p>JOINT VENTURE H&S should involve all governors, staff, students, and parents</p>	 <p>KNOWLEDGE Share information to establish a strong H&S culture</p>	 <p>LIKELIHOOD Reduce the likelihood of hazards to reduce risk</p>
 <p>MONITOR Evaluate and monitor policies and assessments</p>	 <p>NEW Review new staff, equipment and working methods</p>	 <p>OFF-SITE Transport to and from an external venue should be risk assessed</p>	 <p>PPE PPE protects the user against health and safety risks at work</p>	 <p>QUESTION Check effectiveness of measures after an accident</p>	 <p>RISK The probability of a hazard causing harm</p>
 <p>SFAIRP So Far As Is Reasonably Practicable, the aim is to reduce hazards</p>	 <p>TRIPS AND SLIPS Clean spills and promote sensible footwear</p>	 <p>UP TO DATE Review and keep all documents up to date</p>	 <p>VISITORS A duty of care is owed to all visitors</p>	 <p>WELFARE Minimise risks to the welfare of those on your premises</p>	 <p>MULTIPLICATION The likelihood of hazards x the severity of harm = a risk factor</p>
 <p>YOU H&S is the responsibility of every person. YOU are responsible</p>	 <p>ZERO RISK There is no such thing as zero risk!</p>				

Find out more about how Optimus Education can help keep your school safe with our health and safety training course at oego.co/health_safety_course