

 #oeGDPR

GDPR for Schools: Clarity & Compliance

Understand the impact of GDPR, how to prepare and the key steps to be compliant

oego.co/GDPR17



Expert speakers include:

Victoria Cetinkaya

Senior Policy Officer, ICO

Helena Wootton

Partner, Browne Jacobson LLP

Andrew Gallie

Senior Associate, Veale Wasbrough Vizards

Kate Grimley Evans

Head of Information Law, Stone King LLP

KEY BENEFITS

CLARITY

Understand the steps to take to prepare for GDPR

STAFF TRAINING

Ensure all staff are compliant and understand their obligations

DATA AUDIT

Learn how to carry out a robust data protection audit

In association with:

GDPR for Schools: Clarity & Compliance

From the 25th May schools must comply with the new General Data Protection Regulation (GDPR)

You will know that GDPR replaces the current Data Protection Act in May, making radical changes to existing data protection rules and regulations. But, do you know how to prepare and the key steps you'll need to take? Are you confident your school will be compliant with GDPR?

To help you do just that, join us at our **GDPR for Schools: Clarity & Compliance conference**, which will provide you with the expert guidance you need to ensure you are fully prepared for the imminent GDPR changes.

Why attend this event?

- **Preparation:** Hear directly from the ICO on preparing for GDPR to ensure compliance
- **Data Protection Audit:** Learn how to carry out a robust data protection audit to know what personal data you hold and how it is being processed
- **Data Protection Officer:** Understand the requirements of the role and how to integrate these new responsibilities

Who should attend?

- Data Protection Officer
- School Business Manager
- Headteachers
- Assistant/Deputy Heads
- IT Manager
- Data Manager

With Optimus, you get much more than just a conference.

Gain access to a wealth of wraparound resources from **optimus-education.com** to make the most of your day, and take action back at school.

Send two delegates from the same school to this event and get £100 off the second delegate*

SPEAKERS



Victoria Cetinkaya

Senior Policy Officer, Public Services Group, ICO

Victoria has worked for the Information Commissioner's Office since 2009, and is a Senior Policy Officer in the Policy and Engagement Department. She gives policy advice to ICO colleagues and engages with key organisations in the education, health and local government sectors to improve compliance with information rights laws.



Helena Wootton

Partner, Browne Jacobson LLP

A partner of Browne Jacobson, Helena Wootton is an expert in data protection and information law. She has over 15 years' experience of advising on regulatory, compliance and strategic data issues across a broad range of sectors including education, technology, financial services and IT. Helena is a member of TechUK, the Data Protection Forum and Data Protection Finance Group, and regularly speaks at national and international conferences.



Andrew Gallie

Senior Associate, Veale Wasbrough Vizards

Andrew advises on all aspects of data protection and information law in the education sector including cyber security, privacy, workforce monitoring, and subject access requests. He also advises on requests made under freedom of information legislation. Andrew has acted on a number of high profile data protection enforcements.



Kate Grimley Evans

Head of Information Law, Stone King LLP

Kate Grimley Evans is Head of Information Law at Stone King LLP. She is a qualified solicitor and EU GDPR Data Protection Practitioner. Kate advises schools and MATs on a wide range of education and information law issues and her knowledge of both aspects and how they interrelate is particularly valued by her education clients.



Daljit Kaur

Associate, Browne Jacobson LLP

Daljit Kaur has recently joined Browne Jacobson as an associate within the education team following 11 years as an in-house solicitor for a County Council. She has an in-depth knowledge of education law and has advised numerous schools on a range of matters including Freedom of Information and Data Protection as well as presenting to School Business Managers.



Dai Durbridge

Partner, Browne Jacobson LLP

Dai is a Partner in the Education team at Browne Jacobson. Dai specialises in advising schools and academies on all pastoral education issues, including admissions, exclusions, parental complaints, use of force and searching pupils. A recognised safeguarding expert, he regularly supports schools on complex safeguarding issues including handling disclosures of abuse, managing allegations against staff and parental consent.

09:00 – 09:45 Registration and refreshments

Chair's Introduction & Welcome

09:45 – 10:00 What are the key differences between the Data Protection Act and the General Data Protection Regulation
Dai Durbridge, Partner, Browne Jacobson LLP

10:00 – 10:40 **Compliance** Hear the latest guidance from the ICO on the steps schools should take to prepare for GDPR, and learn how to demonstrate compliance
Victoria Cetinkaya, Senior Policy Officer, Public Services Group, ICO

10:40 – 11:20 **Staff Training** Delivering effective staff training on GDPR
Understand what staff can and cannot do with data and gain methods to lead training on what they need to know to be compliant
Helena Wootton, Partner, Browne Jacobson LLP

11:20 – 11:30 Questions

11:30 – 12:00 Morning Refreshments

12:00 – 13:00 Streamed Sessions 1

1A: Data Audit

Know how to conduct a thorough information audit in preparation for GDPR and review what personal data you hold and how it is processed
Andrew Gallie, Senior Associate, Veale Wasbrough Vizards

1B: Data Security

Know how to identify where your school security is lacking and ensure you have the correct protection to prevent data breaches

13:00 – 14:00 Lunch

14:00 – 15:00 Streamed Sessions 2

2A: Data Protection Officer

Understand the requirements of the DPO and how you can efficiently integrate the new responsibilities with your current role
Gain access to our guide on who can be your Data Protection Officer before the event
Andrew Gallie, Senior Associate, Veale Wasbrough Vizards

2B: Personal Data & Individual Rights

Learn how handle personal data and individual rights under GDPR, manage subject access requests and evidence when data is removed to ensure compliancy with the right to be forgotten
Helena Wootton, Partner, Browne Jacobson LLP
Daljit Kaur, Associate, Browne Jacobson LLP

15:00 – 15:20 Afternoon Refreshments

15:20 – 16:20 Streamed Sessions 3

3A: Consent

Gain methods to manage the option of consent efficiently and ensure you are compliant with the right to be informed
Kate Grimley Evans, Head of Information Law, Stone King LLP

3B: GDPR across a MAT

Learn how to build efficient structures across your MAT to prepare for GDPR and create a risk assessment for large scale processing of information
Daljit Kaur, Associate, Browne Jacobson LLP

16:20 Conference Close

GDPR for Schools: Clarity & Compliance

One Day National Conference - 21st November 2017, London

How to register

1. Book online and receive instant confirmation
www.oego.co/GDPR17

2. Email: jamie.maw@optimus-education.com

3. Questions: Call Jamie on 020 3325 0376

Please see www.oego.co/TandCs for our subscriptions, cancellations and refund policy

Booking reference

Pricing

Prices	Book before 29/09/16	Book after 29/09/16
Primary	£269 + VAT	£299 + VAT
Secondary	£349 + VAT	£379 + VAT
LAs	£399 + VAT	£429 + VAT
Others	£429 + VAT	£459 + VAT
Unlimited CPD	(This event is part of your subscription)	

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4 steps to preparing for GDPR

1

Before
the day

Create your account at oego.co/GDPRResources and read our **General Data Protection Regulation (GDPR): what you need to know guide**
PLUS

- Use the self-assessment survey to reflect on your current situation
- Gain access to our guide on who can be your Data Protection Officer

2

During
the day

Have your burning questions answered by our experts and outstanding practitioners
PLUS

- Discuss challenges with peers and build up a network of support
- Select targeted workshops to suit your specific need

3

After
the day

Log in at oego.co/GDPRResources to download the speaker presentations and share these with colleagues
PLUS

- Attend a post event webinar on implementing changes for GDPR
- Use the self-assessment survey to see what you've learned

4

Share
across your school

Use our governor briefing on GDPR at your next governors meeting**

Start accessing these resources today by creating a free delegate account on oego.co/GDPRResources

Optimus Education runs more than 35 conferences per year. Unlimited CPD members can attend up to 10 conferences per year as part of their package.

*Not to be used in conjunction with any other offer. **Access for Unlimited members only.